

BOARD OF SELECTMEN

September 8, 2015

Minutes

The Board of Selectmen met on Tuesday, September 8, 2015 at 7:00 p.m. in the Town Hall Clark Room. Those present were Selectmen John Gorecki, Vanessa Hunnibell Moroney Nathan Brown, and Lyn Lemaire. Town Administrator Timothy D. Goddard was also present.

Also in attendance:

Fire Chief David Flannery

Deputy Fire Chief Jonathan White

Carlisle Housing Authority Mark Levitan

David Freedman, Housing Production Plan

Animal Control Services – Draft Proposal

Mr. Gorecki said the Town's former Animal Control Officer has resigned therefore the Board is considering a few options to fill this vacant position. He said we could hire another animal control officer or consider the proposal Mr. Goddard has prepared. Mr. Goddard presented a Draft Animal Control Service Agreement with the Town of Westford. He said the Town of Westford Board of Selectmen will also discuss this proposal. Mr. Goddard said the Westford animal control officers (3) are available 24/7. He said our former animal control officer was paid approximately \$9,000.00 and the agreement with Westford would cost \$15,600. He noted that the animal control officers in Westford are state-certified. Mr. Goddard said he discussed this proposal with Chief Fisher and he suggested trying this proposed agreement with Westford until the end of this fiscal year.

Ms. Lemaire suggested exploring the option of updating the kennel at the Police Department as the drive to Westford to collect a lost dog is a long distance. She added that perhaps we should look into those individuals who were interested in the animal control officer position. Ms. Lemaire also said she had a few questions about the contents of this agreement. She believed that there were some inconsistencies that needed to be addressed.

Mrs. Moroney had a few questions relative to the difference between the 'animal' control officer and a 'dog' officer.

Mr. Gorecki said there were advantages in having this service; the Town would have continuous and reliable coverage from professional animal control officers. Mr. Brown agreed with Mr. Gorecki and added that this is a quick way to solve this issue. Mr. Goddard will pursue this matter further.

Site Plan Review for Telecommunications Tower (cont'd)

Mr. Gorecki said we have not received the Study on the tower from our consultant. Mr. Goddard said he was informed that a draft of the Study will be available soon. He said the consultant would like to meet with the Working Group prior to making a presentation to the Board.

Mr. Gorecki said the Special Town Election is scheduled on October 27th, which is the Selectmen's normal meeting date. He suggested that the Board meet on Wednesday, October 28th. The Selectmen were agreeable to this rescheduled date.

Board of Selectmen

September 8, 2015

Approved: Oct. 28, 2015

On a motion made by Mr. Brown and seconded by Mrs. Moroney, it was unanimously **VOTED** to continue the Site Plan Review Public Hearing for the telecommunications tower on the Carlisle Public School campus to Wednesday, October 28, 2015 at 7:30 p.m.

Fire Chief David Flannery spoke to the Board about the amount of time it is taking to complete this study. He said it is very important to the firefighters to receive and hear the calls directed to them. Chief Flannery emphasized that this is a matter of public safety. He said he understood the lengthy process of the site plan review however this is an urgent matter that needs to be resolved.

Town Administrator Report

Wounded Warrior Proclamation Attached to this report was a proclamation for the Wounded Warrior Project ride through a portion of the Town of Carlisle on Saturday, September 26th.

On a motion made by Mrs. Moroney and seconded by Ms. Lemaire it was unanimously **VOTED** to declare Saturday, September 26, 2015 Wounded Warrior Day in the Town of Carlisle and approve the Proclamation for this event as presented tonight [attached hereto].

Mrs. Moroney said she will attend this event and present the Proclamation.

DCR Notice of Dam Safety Inspection for the Curve Street dam Attached to this report was a notice from the Dept. of Conservation and Recreation (DCR) regarding a required inspection of the Curve Street dam. Mr. Goddard said the DCR requires all dams rated as *significant hazards* to be inspected every five years. He added that the Cranberry Bog dam is included as a dam needing inspection. Mr. Goddard said Conservation administrator Sylvia Willard is in the process of collecting cost estimates from engineering firms to perform the inspections.

Municipal Planning Meeting with Rep. Atkins Mr. Goddard informed the Board that Representative Cory Atkins will be in the Carlisle Town Hall on Friday, October 2nd for a Municipal Planning meeting.

Review of Housing Production Plan (HPP)

Mr. Gorecki said at our last meeting the Board discussed the Housing Production Plan and suggested edits and changes to same. Mr. Gorecki said he did not believe there was a need to approve the HPP tonight however the Board could approve the submission of the Plan to the State.

David Freedman and Carlisle Housing Authority member Mark Levitan were present for this discussion. David said he made revisions to this document according to suggestions from the Board of Health, Board of Selectmen and the Conservation Commission [draft with lined changes is attached hereto]. The Board, together with Mark Levitan and David Freedman reviewed the changes and made comments relative to same. Mark commented that this meeting and the discussion regarding the edits was very productive.

Ms. Lemaire noted that the Board has a fiduciary duty to the Town to not adopt a plan that may expose the Town to a commitment to spend money. She said we should have a plan; however it should be a plan that fits this Town. Ms. Lemaire said she did not support the Housing Production Plan that is before the Board tonight, for submission to the State.

On a motion made by Mr. Brown and seconded by Ms. Lemaire, it was **VOTED 3 yes/1 no** to authorize submission of the draft Housing Production Plan.

Finalization of Selectmen's FY16 Goals

Mr. Gorecki said we have three documents to review and discuss. The first document was the revised FY16 Goals prepared by Mr. Gorecki; the second document was Ms. Lemaire's proposed Housing and Development Goals and thirdly, the revised Board of Selectmen Liaison assignments.

Ms. Lemaire commented on the goals and objectives process. She said if the Board expresses something as a goal or objective, it should be an item that the entire Board agrees upon.

Mr. Gorecki read through the revised goals [attached hereto]. He addressed the specific changes to the Core Objectives – FY15 Initiatives and the Goals for Focus Areas.

Mr. Gorecki said he will implement the changes to the revised draft goals. He asked Mr. Goddard to distribute the draft goals to the Boards and Committees for their comments. A vote to adopt the final goals will be taken at the Board's September 22nd meeting.

Liaison Reports

Mr. Gorecki and Ms. Lemaire attended the Financial Management Team meeting this morning. Mr. Gorecki said there were no significant items to report.

Mrs. Moroney said a Carlisle Affordable Trust meeting is scheduled on Wednesday September 9th at 8:00 pm. The Housing Production Plan committee will meet on Thursday, September 10th and on Wednesday September 16th.

Mr. Brown said a Technology Committee meeting will be held on Wednesday, September 9th at 7:00 p.m. He added that the Community Preservation Committee will meet within a few weeks.

The meeting adjourned at 9:55 p.m.

Respectfully submitted by Margaret Arena